

RICHMOND COUNTY PARTNERSHIP FOR CHILDREN

Application Cover Sheet/Proposal Checklist

RFP Submission Deadline: November 7, 2017 at 12 noon

**Completed proposals should be delivered to:
Richmond County Partnership for Children
315 S. Lawrence Street
Rockingham, NC 28379
Attn: Mamie LeGrand, Program Coordinator-Evaluator**

Completed RFP MUST include:

- Partnership initials at the bottom right of this form will verify attendance at the LP's Bidder's TA Workshop (held on October 4, 2017)
- Each proposal shall include one original; one electronic copy; and two copies inclusive of the activity's logic model
- List of all project experience with similar program operations for the past 3 years (Including name, address, and telephone number for a reference for each project)
- A job description and resume must be included for any proposed staff positions (i.e. if you request funds for budget line items 11 & 12)

The above checklist has been reviewed, completed and all of the required information is submitted.

Activity Coordinator Signature _____ Date _____

RCPC Program Coordinator-Evaluator's Signature _____
Date Received Stamp _____
Time Received _____
For RCPC Use Only